

**LETTER OF INTENT  
BETWEEN  
DIRECTORATE OF HUMAN RESOURCES  
DIRECTORATE GENERAL OF HIGHER EDUCATION  
MINISTRY OF EDUCATION AND CULTURE OF THE REPUBLIC OF INDONESIA  
AND  
UNIVERSITÀ DEGLI STUDI DI NAPOLI 'L'ORIENTALE', ITALY  
ON INDONESIAN ORAL TRADITION STUDIES**

In view of the need for improving the educational capacity of the teachers in the field of Oral Tradition Studies (=Kajian Tradisi Lisan hereinafter referred to as "KTL"), **DIRECTORATE OF HUMAN RESOURCES DIRECTORATE GENERAL OF HIGHER EDUCATION MINISTRY OF EDUCATION AND CULTURE OF THE REPUBLIC OF INDONESIA** (hereinafter referred to as "**DIKTI**") and the **UNIVERSITÀ DEGLI STUDI DI NAPOLI 'L'ORIENTALE'** (hereinafter referred to as "**UNO**"), agree to cooperate in establishing KTL Program for participants in the aforementioned field of study, managed by Directorate General of Higher Education, Ministry of Education and Culture of the Republic of Indonesia.

Both institutions (hereinafter referred to as "The Parties") have reached the following understanding:

**ARTICLE 1  
PURPOSE**

The purpose of this **LETTER OF INTENT** (hereinafter referred to as "LOI") is to establish collaboration between The Parties for the preparation, implementation, quality assurance, and monitoring of KTL Program for graduate candidates.

**ARTICLE 2  
DEFINITION**

In this LOI:

1. Doctoral Degree Sandwich-like Program (hereinafter referred to as "Sandwich-like KTL Program"), means a Doctoral Degree Program in which students enroll and take course works in the respective Indonesian universities and eligible candidates can continue with their dissertation preparation at UNO for a maximum of 4 (four) months.
2. Any other joint related activities hereinafter referred to as "Supporting Activities" means any other activities related to the capacity building of implementing institutions and related to the quality assurance of the KTL Program.

3. KTL Program is administered by DIKTI in collaboration with the KTL Consortium.
4. The KTL Consortium consist of, but not limited to, five universities, namely Universitas Indonesia (hereinafter referred to as "UI"), Universitas Gajah Mada (hereinafter referred to as "UGM"), Universitas Pendidikan Indonesia (hereinafter referred to as "UPI"), Universitas Udayana (hereinafter referred to as "UNUD"), Universitas Sumatera Utara (hereinafter referred to as "USU") and Asosiasi Tradisi Lisan (hereinafter referred to as "ATL").
5. UNO is the counterpart University, **UNIVERSITÀ DEGLI STUDI DI NAPOLI 'L'ORIENTALE' in Italy.**
6. Participants mean students (Graduate candidates) who have been selected for the Sandwich-like Program, and/or lecturers participating in the Sandwich KTL Program as supervisors.

### **ARTICLE 3 SCOPE OF COOPERATION**

- (1) The Parties shall under this LOI cooperate for the preparation, implementation, quality assurance, and monitoring of the KTL Program which costs are to be borne by both the DIKTI and UNO in accordance with the provisions of this LOI and subject to all procedures and rules and regulations establish by the Parties.
- (2) The cooperation includes but is not limited to the following:
  - a. Sandwich-like Program for Doctoral Degree in Oral Tradition Studies;
  - b. Supporting Activities possibly undertaken include but are not limited to the following:
    1. Curriculum design for the proposed Sandwich-like Program involving the participating universities and their counterparts;
    2. Teaching methodology;
    3. Selection process for enrollment;
    4. Examination processes and conferring of degrees;
    5. Training for trainers (hereinafter referred to as "ToT") particularly for lecturers of Indonesian studies involved in the Sandwich-like Program.
- (3) Evaluation and monitoring.

### **ARTICLE 4 SANDWICH-LIKE PROGRAM**

The Sandwich-like Program is designed as follows:

- a. The Sandwich-like Program is implemented at five universities members of KTL Consortium in Indonesia and at UNO in Italy;



- b. Only eligible participants enrolled in the Sandwich-like Program may attend the program at UNO for a maximum of 4 (four) months;
- c. UNO Graduate students are able to conduct their studies in one of the five KTL Consortium member for a period ranging from 4 (four) to 12 (twelve) months.

## **ARTICLE 5 RESPONSIBILITIES**

**(1) DIKTI is responsible for:**

- a. Administering cooperation between The Parties for the seamless progress of the Sandwich-like Program KTL;
- b. Coordinating the Supporting Activities in accordance with the procedure and criteria developed and approved by the KTL Consortium and UNO;
- c. Conducting selection process for the BPPS KTL Program in collaboration with KTL Consortium;
- d. Carrying out the evaluation and monitoring of the Sandwich-like Program KTL in collaboration with KTL Consortium;
- e. Providing financial support for eligible participants and related supporting activities of Sandwich-like Program KTL;

**(2) KTL Consortium is responsible for:**

- a. Collaborating closely with DIKTI and UNO on the implementation of the Sandwich-like Program;
- b. Setting up the Sandwich-like Program KTL;
- c. Conducting selection process for participants in collaboration with DIKTI;

**(3) UNO is responsible for:**

- a. Collaborating closely with DIKTI and the KTL Consortium on the development and implementation of current and new Sandwich-like Program KTL;
- b. Carrying out all tasks as stipulated in the DIKTI Scholarship Program for the Sandwich-like Program KTL.
- c. Conducting the selection process for the UNO candidates interested in the KTL program;
- d. Providing support for UNO candidates for the KTL program;
- e. Collaborating with the respective Indonesian counterpart Universities in coordinating the study program.

## **ARTICLE 6 FUNDING**

**(1) The funding for a Sandwich-like Program is as follows:**

- a. DIKTI is to provide funding to cover the cost of the Sandwich-like Program KTL in Italy. This funding will provide participants for the cost of:
    - 1. Participants living costs in Italy;
    - 2. Book allowance;
    - 3. Health insurance premium for the study period in Italy;
    - 4. Return economy class airfares from Indonesia to Italy;
  - b. DIKTI is to provide funding for lectures participating in KTL Sandwich-like Program utilizing the appropriate award;
  - c. UNO is to provide support mentioned hereunder:
    - 1. Letter of Agreement for applying Schengen Visa
    - 2. Academic advice from scholars of UNO
    - 3. Seminar or workshops
    - 4. Oral Traditions Excursions.
  - d. The KTL Consortium is to provide support mentioned hereunder:
    - 1. Letter of invitation for the eligible UNO candidates.
    - 2. Supervision of UNO candidates conducting academic activities in Indonesia.
  - e. The participants are to provide funding to cover expenses associated with passport, visa fees, and other than described in paragraph a and b.
- (2) The funding arrangement to cover the costs of The Supporting Activities are to be discussed in a later time, and if needed will be described in an Addendum of this LOI, which shall form an integral part of it.

#### **ARTICLE 7 GENERAL PROVISION**

- (1) The execution of the Sandwich Program KTL described under Article 3 shall be mutually agreed by The Parties, and is subject to the availability of funding.
- (2) Each proposed Sandwich Program KTL and the list of participants should comply with the objectives of The Parties.

#### **ARTICLE 8 MODIFICATION AND/OR TERMINATION**

- (1) This LOI may be modified or terminated at any time by joint agreement of The Parties.
- (2) Modification or termination of this LOI by either Party must be in 6 (six) months prior notice in writing to the other Party, with the provision that any agreement entered into by DIKTI or UNO with any third party with respect to this LOI prior to such notice shall not be affected by the modification or termination, and this LOI shall remain in effect with respect to such agreement to the extent necessary to fulfill the party's obligations hereunder, as if this LOI had not been so modified or terminated.
- (3) The responsibilities of The Parties with regard to activities begun prior to termination described in paragraph (2) shall continue until completion of such activities, as if this LOI remained in force in respect of and for the whole duration of such activities.

#### **ARTICLE 9 LIABILITY**

Neither DIKTI nor UNO is to be held responsible for any liability whatsoever. Furthermore, neither Party shall be required to purchase any insurance against loss or damage to any personal property to which this LOI relates

#### **ARTICLE 10 DIFFERENCES AND/OR DISPUTES**

Any differences and or disputes which may arise relating to the interpretation or application of the provision of this LOI shall be settled amiably by means of negotiations between The Parties, or in any other manner mutually agreed upon.

#### **ARTICLE 11 PROGRAM ADMINISTRATION AND COMMUNICATION**

- (1) DIKTI and International Affairs Division at UNO will be responsible for the administration of this Indonesian Oral traditions studies program while academic matters will be direct responsibility of the host departments of the DIKTI and UNO.
- (2) Any notice or request given among The Parties must be through recorded mail or telephone, telex, facsimile confirmed by the original letter to the addresses hereinafter or other addresses confirmed afterwards:

#### **DIKTI**

Address : Jalan Jenderal Sudirman, Pintu 1 Senayan, Jakarta 10270



Telephone : +62 (21) 57946100 (hunting) ; Facsimile : +62 (21) 57946052  
Email : [dittendik\\_tu@dikti.go.id](mailto:dittendik_tu@dikti.go.id); [atl\\_lisan@yahoo.com](mailto:atl_lisan@yahoo.com)

**UNO**

**Università Degli Studi Di Napoli "L'Orientale"**  
**Rector's Office**

Address : **via Partenope 10/A con accesso alla Via Chiatamone**  
**61/62 80121 Napoli**

Telephone : **+39 081-6909189, 081-6909110/081-**

Facsimile : **+39 081-6909115**

Email : [rettorato@unior.it](mailto:rettorato@unior.it)

**ARTICLE 12**  
**EFFECTIVENESS**

This LOI shall come into force and effect upon signing by The Parties on the respective dates set forth below.

IN WITNESS WHEREOF, the undersigned, duly authorized by their respective parties, have signed this LOI.

DONE in 2 (two) originals, in Jakarta, on Thursday, 27 September 2012.

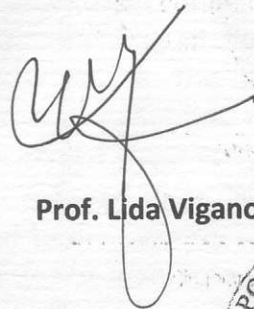
For  
DIRECTORATE OF HUMAN RESOURCES  
DIRECTORATE GENERAL OF HIGHER  
EDUCATION MINISTRY OF EDUCATION AND  
CULTURE OF THE REPUBLIC OF INDONESIA  
DIKTI  
Director,



**Prof. Dr. Supriadi Rustad**

For  
UNO UNIVERSITY, ITALY

The Rector,



**Prof. Lida Viganoni**

