



UNIVERSITÀ DEGLI STUDI DI NAPOLI "L'Orientale"

UFFICIO ORIENTAMENTO, TIROCINI, PLACEMENT, COLLABORAZIONI STUDENTESCHE

GESTIONE DEL CAREER SERVICE E COLLABORAZIONI STUDENTESCHE

PROGETTO FORMATIVO E DI ORIENTAMENTO PER TIROCINIO TRANSNAZIONALE

LEARNING AND GUIDANCE PROGRAMME

(Rif. Com. N° _____ del _____)

Trainee's Name:

Place and Date of Birth:

Nationality:

Address:

Tel. : E-mail:

ID Fiscal Number:

Actual University Status: Graduate/Postgraduate

Student ID:

Department:

Host Structure:

Internship Sector:

Address:

Working Hours:

Internship period: from _____ to _____

Extension from _____ **to** _____

University Tutor

Trainee's Supervisor: _____ **Tel** _____ **e-mail**

Accident Insurance:

- Assicurazione contro infortuni: “Gestione per conto dello Stato” (combinato disposto dagli artt. 127 e 190 del T.U. INAIL (DPR 1124/65) e regolamentata dal D.M. 10.10.1985) –

PAT INAIL: 99990001

Assicurazioni aggiuntive: Assicurazioni Generali SpA – Ag.Gen. Venezia Centro

- Polizza Infortuni 0232893851
- Assicurazione contro i rischi derivanti da responsabilità civile (RCT) 302892009

Autorizzazione n. _____ del _____

METHODS AND CONTENTS OF THE INTERNSHIP

(Detailed description of internship activities):

Facilitations for the trainee: _____

Trainee’s duties:

- follow the instructions given by the tutor and by the contact person of the Host Structure and report to them for all organisational needs;
- carry out the activities laid down in the internship programme;
- comply with the health, safety and hygiene regulations in the place of work;
- maintain confidentiality over all data, information and knowledge acquired during the internship concerning the production processes and products.
- complete the daily record book provided by the University and produce the final documentation required for assessment of the internship by the Internship Board.

Naples,

TRAINEE’S SIGN

ACADEMIC TUTOR’S SIGN

SUPERVISOR’S SIGN
